

	Tender Questions and Answers	Document Identifier 240-7124948	Rev 1
		Effective Date 01 April 2023	
		Review Date April 2026	

To whom it may concern	Date	24 April 2024
	Enquiries	Rubeshnee Moodaly
	E-mail address	moodalru@eskom.co.za

Dear Sir/Madam

Request for Enquiry Number	KZN124
Description / Project Title	The Establishment of an Enabling Agreement with a maximum Panel of 10 consultants for the Provision of Professional Services for Architectural Services for Properties Management in the Free State and KwaZulu Natal Operating Units in the Central East Cluster, on an as when required basis, for a period of 5 (Five) years.
Tender Questions Closing Date	25 April 2024

Item	Questions	Answers	Clarity Published Dates
1.	Financials: On the requirements for Financial Evaluation of Companies: 1. First bullet items 1 & 2: Please clarify if the condition of the tender is to either submit AFS or item 2, which states " whether the company was owner managed or not owner manage". Does it mean if the company was owner managed, there is no need to submit AFS? In short, is there an alternative document or information one needs to submit if they do not have AFS?	The AFS must be submitted and state whether the company is owner managed or not.	15 April 2024

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	<p>2. Approved Annual Financial statements must comprise: On bullet No. 5 sub-bullet No. 6, it says, "ITA 34C Income Tax Assessment for companies that have NOT been AUDITED". Please clarify on this item.</p>	<p>Companies that have not been audited must submit ITA34C Income Tax Assessment.</p>	<p>15 April 2024</p>
2.	<p>Required Professionals or CVs: Our understanding is that this tender is only for Architectural Services and hence only CVs for architects should be submitted. Please confirm if this understanding is right or there are other professionals lie Engineers that need to form part of the team and included in tender response.</p>	<p>The service is not only for Architectural services. See below extract from NEC PSC - C3.1: EMPLOYER'S SCOPE 2. Specification and description of the services The scope of work entails that the appointed Professional Architectural Services Company will act as a main <i>Consultant</i> to provide services of professional architects, professional engineers, professional quantity surveyors, town planning and project management and specialist skills for the Eskom Property Management department in the Free State and KwaZulu Natal operating units, on an as and when required basis.</p> <p>Yes, there are other professionals that need to form part of the team. For this, the tenderer's response is required in: KZN124 Section 2 – Technical Tender Returnable</p>	<p>15 April 2024</p>

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		KPA A2 - COMPLETE AND SIGN - Letter on pages 7 confirming association with professional resources to provide specialised professional services and resources as defined in the NEC Scope of Work.	
3.	Under Section 1 Commercial and SDL & I: The excel spreadsheet is titled "Supplier Evaluation Pack Template for 01 March 2024 to 29 February 2025". However, there I also a PDF file within the same folder that appears to be similar and titled, "Supplier_Evaluation_Pack_Template_for_01_March_2024_to_29_February_2025"	The PDF and Excel document is the same. Tenderers may use either document.	15 April 2024
4.	Under Section 3 Safety: There is an excel file titled, "Architectural Professional Services OHS Baseline risk assessment template - rev. 4".	As the client Eskom provides the OHS Baseline risk assessment to make the tenderer aware of possible OHS risks associated to the scope of work. An expected returnable is a detailed OHS Baseline risk assessment (BRA). This shall include the identification, assessment and management of Safety, Health and Environmental risks related to the scope of work. The methodology used for the risk assessment must be provided together with the BRA.	15 April 2024
5.	It appears that the skills to be developed are of engineering background while the services you are looking for seams to be from architectural companies.	Eskom is requesting for architectural services inclusive of engineering and this is training at the FET/TVET colleges.	15 April 2024

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		Tenderers can make proposals as long as it is of similar value or more.	
6.	There are many pages that are duplicated across the various documents - we have printed the document without printing the repeated pages. Kindly confirm if this is acceptable.	<p>Please refer to the Clarification Meeting Presentation – Commercial (Uploaded on the Eskom Tender Bulletin and NT E-Tender Portal)</p> <p>The following is stated:</p> <ul style="list-style-type: none"> ▪ Do we complete all documents, incl Invitation to tender forms? YES, and include the completed Invitation in your Commercial Pack. <p>Kindly note do not strike out any document in the invitation to tender, it must be completed in its entirety. You can make a copy of the completed document and include in the sections that require the same document.</p>	15 April 2024
7.	Quality Requirements: Do we need to provide quality control documents as part of the tender at this stage or if we are successful and need to provide the quality report when a project is awarded?	Tenderers are required to submit All Quality tender returnables at Tender Closing.	15 April 2024

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8.	Do we only submit the phase 1 evaluation (desktop) and the Phase 2 will follow after we pass the desktop evaluation?? We will be invited to do the presentation evaluation.	Do we only submit the phase 1 evaluation (desktop) – Yes and the Phase 2 will follow after we pass the desktop evaluation?? Yes We will be invited to do the presentation evaluation. Yes	24 April 2024
9.	Section 2: KPA A1 – Do we insert only professional registration or CV’s and Pr. Registration? KPA A2 – Can we select Architectural Services only? Lastly, do you need companies to submit their professional body certificates?	Section 2: KPA A1 – Do we insert only professional registration or CV’s and Pr. Registration? – No CV is required under Section 2: KPA A1, only the professional architect certificate registered with the South African Council for the Architectural Profession is required. KPA A2 – Can we select Architectural Services only? – No, the tenderer must select <u>all</u> services as detailed in the NEC (PSC3) Do you need companies to submit their professional body certificates? – No, only under section A1 the tendered is required to provide professional architect certificate.	24 April 2024

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10.	<p>C1.2 PSC3 Contract</p> <p>Page 2 Item 3 Time - The clauses marked in grey do not need to be provide as part of this tender and to be determined at contract award.</p> <p>Page 2 Item 4 Quality - Please confirm if we are to provide our quality control documents as part of this tender or at task order award, if successful –</p>	<p>Yes</p> <p>Page 2 Item 4 Quality – This clause is applicable during contract execution at task order award. Tenderers are required to submit All Quality tender returnables at Tender Closing.</p>	24 April 2024
11.	<p>Pages 4 -6 Data for Option W1 -</p> <ul style="list-style-type: none"> • What is Option W1 • Clause W1.4(5) - Shaded in grey and to be determined on task/contract award. • Clause X7 - notes for tenderer and no information is required as part of this tender. • Clause X9 - notes for tenderer and no information is required as part of this tender. • Clause X10 - notes for tenderer and no information is required as part of this tender. • Clause X11 - notes for tenderer and no information is required as part of this tender. <p>Clause X18 - notes for tenderer and no information is required as part of this tender –</p>	<ul style="list-style-type: none"> • What is Option W1 – Dispute resolution • Clause W1.4(5) - Shaded in grey and to be determined on task/contract award – No, as stated in the NEC. • Clause X7 - notes for tenderer and no information is required as part of this tender – Yes. • Clause X9 - notes for tenderer and no information is required as part of this tender – Yes. • Clause X10 - notes for tenderer and no information is required as part of this tender- Yes. • Clause X11 - notes for tenderer and no information is required as part of this tender – Yes. <p>Clause X18 - notes for tenderer and no information is required as part of this tender – Yes</p>	24 April 2024

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12.	<p>C1.2 Contract Data (by Consultant)</p> <p>Page 1 Item 22.1 - are we required to provide Key Person CVs as part of this tender. It is shaded in grey.</p> <p>Page 2 - The page is to be completed on task/contract award and no information is required as part of this tender</p>	<p>Page 1 Item 22.1 - are we required to provide Key Person CVs as part of this tender. It is shaded in grey –</p> <p>No, Page 1 Item 22.1 – you are not required to provide Key Person CVs as part of this tender.</p> <p>Page 2 - The page is to be completed on task/contract award and no information is required as part of this tender.</p> <p>Yes</p>	24 April 2024
13.	<p>C2.2 Staff rates, expenses, and the task schedule</p> <p>Page 1 Clause 1 Staff Rates and Clause Expenses - we are required to provide hourly rates for staff and expenses –</p>	<p>C2.2 Staff rates, expenses, and the task schedule</p> <p>Page 1 Clause 1 Staff Rates and Clause Expenses - we are required to provide hourly rates for staff and expenses –</p> <p>No, you are not required to provide hourly rates for staff and expenses</p>	24 April 2024
14.	<p>C3.1: Employers scope</p> <p>Page 3-4 Item 3.1 Management meetings -The page is to be completed on task/contract award and no information is required as part of this tender –</p>	<p>Page 3-4 Item 3.1 Management meetings -The page is to be completed on task/contract award and no information is required as part of this tender – Yes.</p>	24 April 2024

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	Page 7 Item 3.10 Quality management - Does the tenderer have to provide quality management documentation as part of this tender or does this refer to the Employer's current policies	Page 7Item 3.10 Quality management - Does the tenderer have to provide quality management documentation as part of this tender or does this refer to the Employer's current policies – For quality management documentation as part of this tender refer to Quality section in the tender bulletin.	
15.	<p><u>Objective Criteria</u></p> <p>Concerning objective criteria, the form has already been prefilled. Do we need to leave it as is?</p>	Yes, please leave it as is. That page is not applicable.	24 April 2024

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